

**Interfaith Community Council, Inc.**  
**Annual Board Meeting Minutes**  
**November 13, 2008**  
**Held at St. Paul's Episcopal Church**

**Welcome:** Pat O'Rear

**Prayer:** Polk Culpepper, St. Paul's Rector

**Attendance:** Sonny Wright, Jennifer Wilcox (guest of CFSI), Vern Eswine, Mary Ann Braden, Lois Ketterer, Rita Marking, Sandra Kime, Nona Bell, Lee Ann Wiseheart, Peg Harmeling, Josh Kornberg, Terry Spitznagel, Polk Culpepper, Bill Grover, Ron McKulick, Pat O'Rear, Matt Neely, and youth members Alyssa Spears & Janice Heffernan

Staff: Ceil Sperzel, Angela Ford, Carol Kannapel, Vickie McCormick, Luke McConnell, Christine Harbeson

**Audit Presentation:** Marc McCormick

Our Statement of Financial Position is virtually unchanged: \$602,390 in 2008 versus \$603,920 in 2007. Our Net Income is down slightly from \$815,195 to \$814,465. Marc reiterated that new IRS laws make it difficult for small nonprofits to comply with all sections of the code. Because Rodefer Moss & Co. had to prepare the audit and closing journal entries as well as conduct the audit this is the one area where ICC is weak. He mentioned that it is unfortunate to expect a small nonprofit of our size to have a CPA on staff who is capable of preparing such documents. Marc conducted a thorough review of the entire audit and conveyed his confidence in the staff's ability to "run a clean shop".

Everyone thanked Marc for his diligent work as he exited our meeting.

Pat requested approval of the audit with a first motion by Terry and a second by Rita. The audit was approved unanimously.

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**30 Minutes of Development:** Jennifer Wilcox, courtesy of the CFSI Building Excellence Through Endowment Grant

Jennifer Wilcox led the Board through Five basic areas as we spent time reflecting on why we are here and a part of ICC and then through Governance and Oversight.

**Five Basic Areas**

1. Mission: Hands and Feet of Jesus, Christian Responsibility & Working Together with other Christians

2. Membership Impact: Helping, God's Work & as a Conduit for Activity

3. Why: Camaraderie, Calling, Awareness, Missions

4. Hardest Part of Serving: Time, Information overload or being under informed

5. Challenges: We're just scratching the surface of all that is really needed, the promotion/advocacy of ICC, perspectives are different, decision making?, knowledge

**Oversight & Governance**

Jennifer shared the responsibilities of each board member and its relationship to/differences from the staff (Executive Director) as: Leadership, Responsibility, Policy's checks & balances, Assessment, and Resource Development. She reminded them of the three required areas that all board members are responsible for, Duty of Care, Duty of Obedience and Duty of Loyalty.

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Everyone appreciated her presentation and her professionalism as she exited our meeting.

**Program Reports:** each of the following areas did a short presentation about their particular department.

**RSVP** by Ceil Sperzel: Ceil walked the board through the process of running a volunteer only ramp project. The ramp projects are in fact, a social justice issue as they provide access for everyone, regardless of physical ability.

**Family Services** Angela Ford: Angela shared the ups and downs of the relational aspect of Emergency Services and portrayed her renewed vigor in her faith when just one client expresses appreciation.

**Special Programs** by Carol Kannapel: Carol shared her ability to completely change her role within our organization and read a few examples of letters from some of the children. She also mentioned a couple of special circumstances with some of our families. Some are having a difficult time even asking for assistance as they have never had to do such a thing before.

**Resource Management** by Vickie McCormick: Vickie share some of the rough areas around switching from Peachtree to Peachtree Nonprofit and through working with two different CPAs through this process. We reverted back to using multiple general ledger numbers as we needed individualized accounting for grants and other donors. She is very pleased with her new (used) desk and locking file cabinets. She expressed appreciation to Will for his service and mentioned how nice it is to be working with Matt. She also requested that Matt stay with us for at least as long as Will served as Treasurer.

**Building and Staff Administration** by Luke McConnell: Luke has settled into his role at Interfaith and mentioned he enjoys working with the staff and volunteers. We were all glad to hear that Luke intends to remain at Interfaith indefinitely.

*Program Reports continued following financials and a short break.*

**Financials** by Matt Neely:

The financials were presented by Treasurer Matt Neely. Comparatively from last year, we are down about \$37,000 in contributions (18.04%) and expenses are up by over \$12,000 (5.94%). One item of interest regarding the financials is a difference in the payroll period being included which results in a slightly inflated deficit of approximately \$11,000. A motion was made to approve by Polk Culpepper and seconded by Vern Eswine. The financial report was approved.

*Program Reports continued.*

**Youth Development** by Christine Harbeson: Christine distributed the 40 Development Assets, Ministry version and the Youth Count version expressing her continued belief in the validity of their worth – research based youth development.

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**Minutes, August 2008, the Slate of Officers & the Consent Agenda Items:** *Consent Agenda Items are considered routine and the Board of Directors may approve them with one motion with a simple discussion of any item. Any board member may request removing an item from the Consent Agenda if she/he feels a more detailed discussion of that item is necessary; then the remaining Consent Agenda items may be voted upon as a group. However, of special note within this section was the Slate of Officers which was reviewed prior to the vote.*

A motion was made to approve by Ron McKulick and seconded by Mary Ann Braden. All items & positions were approved.

The Slate requiring action is listed below.

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#### Slate of Officers 08-09

**New Position of an approved Officer:** This is a two year position.

President: Bill Grover, III

Bill is now in the third year of serving his first term as an At Large Director.

**New Position of an approved Officer:** This is a two year position, with the intention of going on to become the President at the end of that two year period.

President Elect: Vern Eswine

Vern has been serving as the Northside Christian Church representative on the Executive Committee for one year of his first term.

**New Executive Board Member (at large):**

Nora Newman, attend Culbertson Baptist

Nora is a retired social worker and the wife of a semi retired minister.

**New Membership as a full fledged Board Member (at large):**

Josh Kornberg, Director at Large, attends Graceland Baptist

Josh was a youth board member and now attends Indiana University Southeast.

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**Development/Membership**, etc. by Vern Eswine & Bill Grover: In light of our current financial situation, Bill and Vern expressed their optimism in meeting with our various member churches. Since many of our “historically” member churches have reduced or discontinued their support, the executive committee will be reviewing our process of membership and its relationship to the churches. Everyone recognized the difficult position many churches are in as they struggle to retain their staffs and face rising costs.

They shared that the meetings with the churches have been positive thus far, even if they haven’t produced increases in donations immediately. Most of those interviewed really do see ICC as a partner with them in ministry.

Bill shared his plan to have a special strategic session with the Executive Committee in an effort to continue working on our strategic plan, and invited all interested parties to contact him. He said he hopes to schedule this on a Saturday in January or February. There were no immediate volunteers from the floor, but everyone agreed by consensus that this needed to occur.

#### **Our Mission**

***We will partner with the faith based community to best utilize the diverse resources of the whole community to provide a vast array of excellent services and opportunities, promote social justice and enhance community development.***

#### **Core Values**

- 1. Our roots are in a living faith in Jesus Christ.**
- 2. We stand ready to welcome and work with all persons.**
- 3. We will treat each person with the individual grace, compassion, and dignity consonant with our calling from God.**
- 4. We will assist each person we serve toward self-sufficiency, well-being, and participation in the community.**
- 5. We will be good stewards of the resources entrusted to us.**
- 6. We will conduct ourselves honestly, ethically and with integrity.**

Next Board Meeting: February 19, 6:30 p.m. at Centenary UMC at 309 E. Spring Street.

*Regular meetings of the Directors of the Corporation shall be held on the third Thursday in the months of: February, April, August; and the second Thursday in November.*

*The Executive Committee will meet each month on the second Monday of the month.*