

INTERFAITH COMMUNITY COUNCIL, INC.

BOARD OF DIRECTORS

JOB DESCRIPTION – BOARD MEMBER

Every member of the Board of Directors shall:

1. Understand and embrace the vision, mission and core values of the agency as established by the Board of Directors.
2. Establish an understanding and maintain an interest in bridging churches and the community together to serve the community.
3. Assist in establishing the strategic direction of ICC in accordance with the agency's mission statement.
4. Assist the board in carrying its fiduciary responsibilities.
5. Attend scheduled board meetings each year.
6. Actively participate on at least one board committee or gorilla group.
7. Get to know board, committee and staff members and build a collegial working relationship that contributes to consensus.
8. Volunteer for and willingly accept assignments and complete them thoroughly and on time.
9. Attend special programs, events and activities of the organization.
10. Serve as an ambassador for ICC in your church and within your circles of professional and personal influence.
11. Personally make an annual financial gift to ICC with the understanding that the agency cannot expect funding from outside sources without 100% financial commitment from the Board of Directors.
12. Identify potential funders and recommend them to ICC's Executive Director.
13. Refrain from making special requests of the staff without following due process outlined in the organizational chart.
14. Follow conflict of interest and confidentiality policies.
15. Help select successors by identifying potential candidates to serve on ICC's Board of Directors.
16. Fulfill other responsibilities as adopted by the Board of Directors.

Adapted, in part, from *Board Guidebook*; and from *Sample Job Descriptions for Members of Boards of Directors* <http://www.mapnp.org/library/boards/brdjobs.htm>.

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